

Ref: AWh/KSm/PSp/Year 9 Consultation Evening

February 2010

Dear Parent/Carer

**RE: YEAR 9 PARENT CONSULTATION EVENING
Tuesday 9 February 2010**

Your son/daughter has been issued with an appointment sheet to enable a five minute appointment to be made with all subject teachers. The whole year group will be accommodated during this evening running from 4.30pm to 7.30pm.

It is essential that students attend this evening with parents as important advice will be offered regarding examinations and coursework. Revision booklets will also be available for order.

It will be helpful if you would park on the playground, though this will only be accessible via the Barnsole Road entrance due to our building work. Please sign in on arrival, on the stage or in reception, and sign out upon departure.

We look forward to seeing you on Tuesday 9 February 2010.

If you need to speak to me separately, please phone to make an appointment prior to that evening or ask your son/daughter to book an appointment with me directly. I look forward to seeing you.

Yours sincerely

Miss K Smith
Student Progress Manager - Year 9